1. Based on the way the project is described, does it fall into one or more categories
   1. Creativity:
      1. Use / development of imagination, creative skills, Ie: learning to write poetry / compose music, learning / teaching a musical instrument, artistic genre, style, etc.
      2. Must generate an end product that demonstrates that creativity
   2. Activity:
      1. Sustained physical activity for the purpose of developing / maintaining a healthy lifestyle
   3. Service:
      1. Must meet an identified and legitimate community need
      2. Community need must be explained as well as how the need was recognized, who will benefit and how
      3. How will the student know the need has been met.
2. Are personal goal(s) measurable and clearly defined?
   1. For each project, engagement is important, but the ultimate goal is personal growth and awareness
3. Is there a supervisor?
   1. Must be an adult, non-family member
   2. Email address is required
4. Are the L.O.´s appropriate to the project and level of engagement?